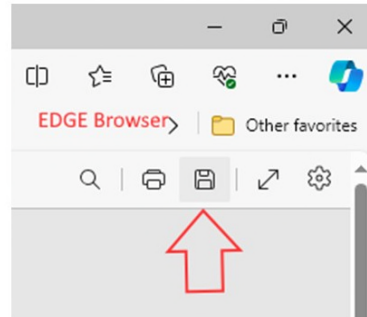
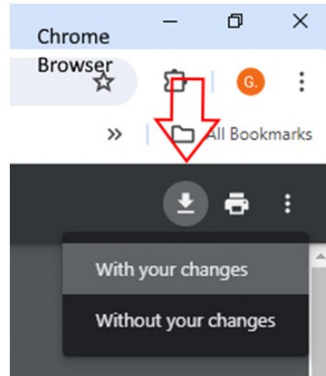


We suggest you **Download** or **Save** the Employment Application to your Computer or Smart Device. Your browser may differ, but Chrome and Edge are shown below. Once completed, please rename the file with your name and email. Please see the top of the application for additional details





This application form is completely fillable by using most PDF readers. Many readers may also provide "Fill and Sign plugins" to apply your saved signature or draw your signature in the requested blanks. Microsoft Edge, Foxit Reader and Adobe Reader are known to work correctly. Once complete, please use "Save As" and name the file your last name. Your completed form can be emailed to careers@wjsenterprises.com.

759 Hill Street
Jefferson, LA 70121
(504) 837-5666

11725 Industriplex Blvd., Ste 3
Baton Rouge, LA 70809
(225) 752-0957

APPLICATION FOR EMPLOYMENT
WE ARE AN EQUAL OPPORTUNITY EMPLOYER

We consider applicants for all positions without regard to race, color, religion, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

Position Applied For \_\_\_\_\_ Date of Application \_\_\_\_\_

Full Time Part Time

How Did You Learn About Us? Newspaper Employment Agency Internet
Walk-In Word of Mouth Other

PERSONAL INFORMATION

Name

Last First Middle

Present Address Street City State Zip How Long?

Previous Address Street City State Zip How Long?

Home Telephone # Mobile Telephone #

Have you ever been employed with us before? YES NO
If yes, give dates and position

Have you been convicted of a misdemeanor or felony within the last seven (7) years? YES NO
If yes, please give dates and details:

NOTE: Answering "Yes" to these questions will not necessarily disqualify an applicant from employment. Factors such as age and time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account. (Do not include minor traffic citations and arrests or convictions which have been sealed or expunged.)

## RECORD OF PREVIOUS EMPLOYMENT

Start with your present or last job. Be sure to account for all periods of time including military service, volunteer activities and any period of unemployment. If self-employed, give firm name and supply business references.

Present or Last Employer	<u>Employed</u>	<u>Pay</u> Starting \$	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address	From (mo/yr)			
City, State, Zip Code	To (mo/yr)	Ending \$	Name and Title of Last Supervisor	
Telephone				
Previous Employer	<u>Employed</u>	<u>Pay</u> Starting \$	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address	From (mo/yr)			
City, State, Zip Code	To (mo/yr)	Ending \$	Name and Title of Last Supervisor	
Telephone				
Previous Employer	<u>Employed</u>	<u>Pay</u> Starting \$	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address	From (mo/yr)			
City, State, Zip Code	To (mo/yr)	Ending \$	Name and Title of Last Supervisor	
Telephone				
Previous Employer	<u>Employed</u>	<u>Pay</u> Starting \$	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address	From (mo/yr)			
City, State, Zip Code	To (mo/yr)	Ending \$	Name and Title of Last Supervisor	
Telephone				
Previous Employer	<u>Employed</u>	<u>Pay</u> Starting \$	<u>Your Title or Position</u>	<u>Reason for Leaving</u>
Address	From (mo/yr)			
City, State, Zip Code	To (mo/yr)	Ending \$	Name and Title of Last Supervisor	
Telephone				

Have you ever been terminated or asked to resign from a job?  YES  NO If yes please explain circumstances:

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Please explain fully any gaps in your employment history:

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May we contact your current employer?  YES  NO If No, please explain:

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Please indicate any actual experience, special training and qualifications that you have which you feel are relevant to the position for which you are applying.

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Have you ever used another name?  YES  NO Is any additional information relative to change of name, use of an assumed name, or nickname necessary to enable a check on your work and educational record? If yes, please explain:

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If hired, can you furnish proof that you are over 18 years of age?  YES  NO

Do you have adequate transportation to and from work?  YES  NO

Can you travel if the job requires it?  YES  NO

How many days of work have you missed in the last three years due to reasons other than paid holidays and vacations?

<u>YEAR</u>	<u>NUMBER OF DAYS</u>
<u>YEAR</u>	<u>NUMBER OF DAYS</u>
<u>YEAR</u>	<u>NUMBER OF DAYS</u>

NOTE TO APPLICANT: Do not answer the following question unless you have been informed about the job requirements for which you are applying.

Are you capable of satisfactorily performing the essential job duties required of the  YES  NO position for which you are applying?



**EDUCATION**

School Name/Address	Enter Years Completed	Diploma/Degree	Describe Course of Study or Major	Describe Specialized Training, Experience, Skills and Extra-Curricular Activities
High School:				
College/University				
Graduate/Professional:				
Trade/Correspondence:				
Other:				

**REFERENCES** Give three references who are not related to you and are not previous employers.

	Name	Address	Telephone #	Years Known
1				
2				
3				

THIS APPLICATION WILL BE CONSIDERED ACTIVE FOR A MAXIMUM OF (30) DAYS. IF YOU WISH TO BE CONSIDERED FOR EMPLOYMENT AFTER THAT TIME, YOU MUST REAPPLY.

I CERTIFY THAT ALL OF THE INFORMATION THAT I HAVE PROVIDED ON THIS APPLICATION IS TRUE AND ACCURATE.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



**APPLICANT'S STATEMENT & AGREEMENT**

In the event of my employment to a position with W.J.S. Enterprises, Inc. (hereafter referred to as W.J.S.), I will comply with all rules and regulations of W.J.S. I understand that W.J.S. maintains a drug free workplace and requires me to submit to a test for the presence of drugs in my system prior to employment and at any time during my employment, to the extent permitted by law. I also understand that any offer of employment may be contingent upon the passing of a physical examination. I consent to the disclosure of the results of any physical examination and related tests to W.J.S. I also understand that I may be required to take other tests such as personality and honesty tests, prior to employment and during my employment. I understand that should I decline to sign this consent or decline to take any of the above tests, my application for employment may be rejected or my employment may be terminated. I understand that bonding may be a condition of hire. If it is, I will be so advised either before or after hiring and a bond application will have to be completed.

I understand that the company may investigate my driving record and my criminal record and that an investigative consumer report may be prepared whereby information is obtained through personal interviews with my neighbors, friends, personal references, and others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written inquiry within a reasonable period of time to receive additional detailed information about the nature and scope of this investigation. I further understand that W.J.S. may contact my previous employers and I authorize those employers to disclose to W.J.S. all records and information pertinent to my employment with tm. In addition to authorizing the release of any information regarding my employment, I hereby fully waive any rights or claims I have or may have against my former employers, their agents, employees and representatives, as well as other individuals who release information to W.J.S., and release them from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me. I authorize the persons named herein as personal references to provide W.J.S. with any pertinent information they may have regarding myself.

I hereby state that all the information that I provided on this application or any other documents filled out in connection with my employment, and in any interview is true and correct. I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that if I am employed and any such information is later found to be false or incomplete in any respect, I may be dismissed.

If hired, I agree as follows: My employment and compensation is terminable at-will, is for no definite period, and my employment and compensation may be terminated by W.J.S. at any time and for any reason whatsoever, with or without good cause at the option of either W.J.S. or myself. No implied, oral, or written agreements contrary to the express language of this agreement are valid unless they are in writing and signed by the President of W.J.S. No supervisor or representative of W.J.S., other than the President of the W.J.S., has any authority to make any agreements contrary to the foregoing. This agreement is the entire agreement between W.J.S. and the employee regarding the rights of W.J.S. or employee to terminate employment with or without good cause, and this agreement takes the place of all prior and contemporaneous agreements, representations, and understandings of the employee and W.J.S.

*If you have any questions regarding this statement, please ask a W.J.S. representative before signing. I hereby acknowledge that I have read the above statements and understand the same.*

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT & AGREEMENT**

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_