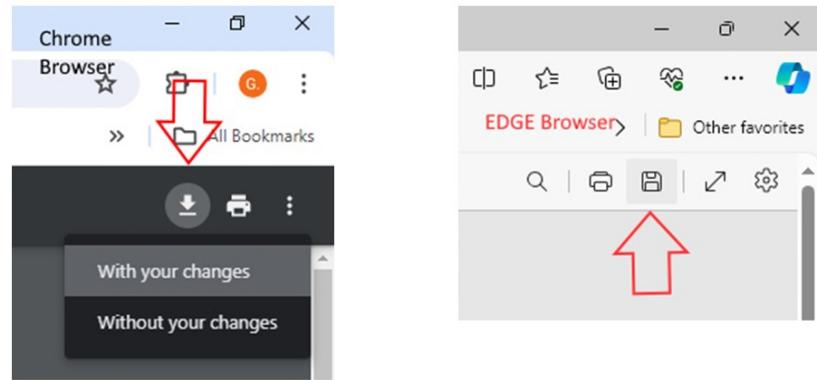


We suggest you **Download** or **Save** the Employment Application to your Computer or Smart Device. Your browser may differ, but Chrome and Edge are shown below. Once completed, please rename the file with your name and email. Please see the top of the application for additional details



RECORD OF PREVIOUS EMPLOYMENT

Start with your present or last job. Be sure to account for all periods of time including military service, volunteer activities and any period of unemployment. If self-employed, give firm name and supply business references.

Present or Last Employer	<u>Employed</u> From (mo/yr) To (mo/yr)	Pay Starting \$ Ending \$	Your Title or Position Name and Title of Last Supervisor	Reason for Leaving
Previous Employer	<u>Employed</u> From (mo/yr) To (mo/yr)	Pay Starting \$ Ending \$	Your Title or Position Name and Title of Last Supervisor	Reason for Leaving
Previous Employer	<u>Employed</u> From (mo/yr) To (mo/yr)	Pay Starting \$ Ending \$	Your Title or Position Name and Title of Last Supervisor	Reason for Leaving
Previous Employer	<u>Employed</u> From (mo/yr) To (mo/yr)	Pay Starting \$ Ending \$	Your Title or Position Name and Title of Last Supervisor	Reason for Leaving
Previous Employer	<u>Employed</u> From (mo/yr) To (mo/yr)	Pay Starting \$ Ending \$	Your Title or Position Name and Title of Last Supervisor	Reason for Leaving

Have you ever been terminated or asked to resign from a job? YES NO If yes please explain circumstances:

Please explain fully any gaps in your employment history:

May we contact your current employer? YES NO If No, please explain:

Please indicate any actual experience, special training and qualifications that you have which you feel are relevant to the position for which you are applying.

Have you ever used another name? YES NO Is any additional information relative to change of name, use of an assumed name, or nickname necessary to enable a check on your work and educational record? If yes, please explain:

If hired, can you furnish proof that you are over 18 years of age? YES NO

Do you have adequate transportation to and from work? YES NO

Can you travel if the job requires it? YES NO

How many days of work have you missed in the last three years due to reasons other than paid holidays and vacations?

YEAR	NUMBER OF DAYS
YEAR	NUMBER OF DAYS
YEAR	NUMBER OF DAYS

NOTE TO APPLICANT: Do not answer the following question unless you have been informed about the job requirements for which you are applying.

Are you capable of satisfactorily performing the essential job duties required of the position for which you are applying? YES NO

EDUCATION

School Name/Address	Enter Years Completed	Diploma/Degree	Describe Course of Study or Major	Describe Specialized Training, Experience, Skills and Extra-Curricular Activities
High School:				
College/University				
Graduate/Professional:				
Trade/Correspondence:				
Other:				

REFERENCES Give three references who are not related to you and are not previous employers.

	Name	Address	Telephone #	Years Known
1				
2				
3				

THIS APPLICATION WILL BE CONSIDERED ACTIVE FOR A MAXIMUM OF (30) DAYS. IF YOU WISH TO BE CONSIDERED FOR EMPLOYMENT AFTER THAT TIME, YOU MUST REAPPLY.

I CERTIFY THAT ALL OF THE INFORMATION THAT I HAVE PROVIDED ON THIS APPLICATION IS TRUE AND ACCURATE.

APPLICANT SIGNATURE _____ DATE _____

APPLICANT'S STATEMENT & AGREEMENT

In the event of my employment to a position with W.J.S. Enterprises, Inc. (hereafter referred to as W.J.S.), I will comply with all rules and regulations of W.J.S. I understand that W.J.S. maintains a drug free workplace and requires me to submit to a test for the presence of drugs in my system prior to employment and at any time during my employment, to the extent permitted by law. I also understand that any offer of employment may be contingent upon the passing of a physical examination. I consent to the disclosure of the results of any physical examination and related tests to W.J.S. I also understand that I may be required to take other tests such as personality and honesty tests, prior to employment and during my employment. I understand that should I decline to sign this consent or decline to take any of the above tests, my application for employment may be rejected or my employment may be terminated. I understand that bonding may be a condition of hire. If it is, I will be so advised either before or after hiring and a bond application will have to be completed.

I understand that the company may investigate my driving record and my criminal record and that an investigative consumer report may be prepared whereby information is obtained through personal interviews with my neighbors, friends, personal references, and others with whom I am acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. I understand that I have the right to make a written inquiry within a reasonable period of time to receive additional detailed information about the nature and scope of this investigation. I further understand that W.J.S. may contact my previous employers and I authorize those employers to disclose to W.J.S. all records and information pertinent to my employment with tm. In addition to authorizing the release of any information regarding my employment, I hereby fully waive any rights or claims I have or may have against my former employers, their agents, employees and representatives, as well as other individuals who release information to W.J.S., and release them from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me. I authorize the persons named herein as personal references to provide W.J.S. with any pertinent information they may have regarding myself.

I hereby state that all the information that I provided on this application or any other documents filled out in connection with my employment, and in any interview is true and correct. I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that if I am employed and any such information is later found to be false or incomplete in any respect, I may be dismissed.

If hired, I agree as follows: My employment and compensation is terminable at-will, is for no definite period, and my employment and compensation may be terminated by W.J.S. at any time and for any reason whatsoever, with or without good cause at the option of either W.J.S. or myself. No implied, oral, or written agreements contrary to the express language of this agreement are valid unless they are in writing and signed by the President of W.J.S. No supervisor or representative of W.J.S., other than the President of the W.J.S., has any authority to make any agreements contrary to the foregoing. This agreement is the entire agreement between W.J.S. and the employee regarding the rights of W.J.S. or employee to terminate employment with or without good cause, and this agreement takes the place of all prior and contemporaneous agreements, representations, and understandings of the employee and W.J.S.

If you have any questions regarding this statement, please ask a W.J.S. representative before signing. I hereby acknowledge that I have read the above statements and understand the same.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT & AGREEMENT

APPLICANT SIGNATURE _____ DATE _____